

ORDER FOR SUPPLIES OR SERVICES										PAGE 1 OF		
1. CONTRACT/PURCH ORDER/AGREEMENT NO.			2. DELIVERY ORDER/CALL NO.			3. DATE OF ORDER/CALL (YYYYMMDD)		4. REQUISITION/PURCH REQUEST NO.		5. PRIORITY		
6. ISSUED BY CODE <input style="width: 100px;" type="text"/>				7. ADMINISTERED BY (If other than 6) CODE <input style="width: 100px;" type="text"/>				8. DELIVERY FOB <input type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)				
9. CONTRACTOR CODE <input style="width: 100px;" type="text"/>  NAME AND ADDRESS  <input style="width: 100px;" type="text"/>				FACILITY <input style="width: 100px;" type="text"/>		10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD)		11. X IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED				
						12. DISCOUNT TERMS		13. MAIL INVOICES TO THE ADDRESS IN BLOCK				
14. SHIP TO CODE <input style="width: 100px;" type="text"/>				15. PAYMENT WILL BE MADE BY CODE <input style="width: 100px;" type="text"/>				MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.				
16. TYPE OF ORDER		<div style="display: flex; justify-content: space-between;"> <div style="width: 15%;">DELIVERY/CALL</div> <div style="width: 15%;"><input type="checkbox"/></div> <div style="width: 70%;">This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.</div> </div> <div style="display: flex; justify-content: space-between;"> <div style="width: 15%;">PURCHASE</div> <div style="width: 15%;"><input type="checkbox"/></div> <div style="width: 70%;">Reference your _____ furnish the following on terms specified herein.</div> </div> <p><b>ACCEPTANCE.</b> THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.</p>										
<div style="display: flex; justify-content: space-between;"> <div style="width: 25%;">NAME OF CONTRACTOR</div> <div style="width: 25%;">SIGNATURE</div> <div style="width: 25%;">TYPED NAME AND TITLE</div> <div style="width: 25%;">DATE SIGNED (YYYYMMDD)</div> </div> <p><input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:</p>												
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE												
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/SERVICES				20. QUANTITY ORDERED/ACCEPTED*		21. UNIT	22. UNIT PRICE		23. AMOUNT	
*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.				24. UNITED STATES OF AMERICA  BY: _____ CONTRACTING/ORDERING OFFICER					25. TOTAL			
									26. DIFFERENCES			
27a. QUANTITY IN COLUMN 20 HAS BEEN												
<input type="checkbox"/> INSPECTED		<input type="checkbox"/> RECEIVED		<input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED:								
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE						c. DATE (YYYYMMDD)		d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE				
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE						28. SHIP. NO.  <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		29. D.O. VOUCHER NO.		30. INITIALS  <input style="width: 100px;" type="text"/>		
f. TELEPHONE NUMBER			g. E-MAIL ADDRESS			31. PAYMENT  <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR		
				34. CHECK NUMBER								
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.										35. BILL OF LADING NO.		
a. DATE (YYYYMMDD)		b. SIGNATURE AND TITLE OF CERTIFYING OFFICER										
37. RECEIVED AT		38. RECEIVED BY (Print)			39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NUMBER		42. S/R VOUCHER NO.	